

**Application & Agreement for Exhibit Space**  
**37<sup>th</sup> Annual Lane County Home Improvement Show®**

Held October 11-13, 2019 • Lane Events Center ~ Convention Center, Eugene, Oregon

Phone: 541-484-9247  
info@EugeneHomeShow.com

Use this Hardcopy or Fillable Version ONLINE: EugeneHomeShow.com

**FAX: 541-302-6845**

**Payment MUST accompany completed application/agreement as follows in US Funds:**

- Pymt by Check: Deposit of 50% of total exhibit space cost due with this App/Agreement. Final pymt by check due Aug 31st.
- Pymt by Credit Card: **Cards ONLY Accepted for Payment In-Full for Entire Exhibit Space Fees** (provide below or call in CC#).  
Credit card payments for less the total exhibit fees incur a 3% split credit card fee upfront on the full exhibit space costs.

**Checks Payable To:**

Berg Productions Inc.  
or  
Lane County Home Show

**Mail Application & Funds:**

Berg Productions, Inc  
PO Box 22905  
Eugene, OR 97402

Pricing & Deposit by Check:

- 10'x10' inline \$ 950 send deposit check of \$ 475
- 10'x15' \$1450 send deposit check of \$ 725
- 10'x20' \$1900 send deposit check of \$ 950
- 20'x20' \$3800 send deposit check of \$1900
- 20'x30' \$5650 send deposit check of \$2825
- 20'x40' \$7500 send deposit check of \$3750

Specialty Corner Exhibits:

- 10'x10' #173, 182 or 183 @ 1 corner: \$ 975 deposit \$ 475
  - 10'x10' #167 or 200 @ 2 corners: \$1000 deposit \$ 500
  - \*20'x20' Island in North Hall: \$4000 deposit \$2000
- \*20x20' Islands receive no drape – merchandise in the round. Double sided banners will be hung overhead by Show Management.

Other exhibit sizes: \_\_\_\_\_ x \_\_\_\_\_ Total Cost \$ \_\_\_\_\_ with deposit check of \$ \_\_\_\_\_

A \$25 service fee will be assessed for any check returned by the bank. Failure of the Exhibitor to make any payment as specified, shall entitle Mgmt. at its option to cancel this agreement without notice. Exhibitor shall remain liable for any unpaid balance. Any space costs not paid in 30 days after the due date will be subject to a service fee of 1.5% per month. Note: All applications submitted after August 15<sup>th</sup> require payment in full regardless of method of payment.

Visa, MasterCard or Discover for payments IN FULL only. Exhibitor authorizes a charge for entire exhibit space costs IN-FULL.

Credit Card Number: \_\_\_\_\_ Expiration Date: \_\_\_\_\_ / 20 \_\_\_\_\_

Name as it Appears on Card: \_\_\_\_\_ 3 Digit Security Code on Back # \_\_\_\_\_

Billing Address: \_\_\_\_\_ Street, City, State Zip Code: \_\_\_\_\_

Exhibitor Company Name: \_\_\_\_\_ (the "Exhibitor")

Exhibitor Representative: \_\_\_\_\_ Title: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_

State: \_\_\_\_\_ Zip Code: \_\_\_\_\_ Web Site: \_\_\_\_\_

OFFICE PHONE: (\_\_\_\_\_) \_\_\_\_\_ CELL: (\_\_\_\_\_) \_\_\_\_\_ FAX: (\_\_\_\_\_) \_\_\_\_\_

Email Address: \_\_\_\_\_ Backup Email: \_\_\_\_\_


List all Products & Services you will Promote or Sell from Exhibit Space: (LIST ALL ITEMS & SERVICES SHOWN - Management reserves right to approve.)

Reclaim the Same Booth Space(s) by May 31st. Yes, we want the same space & size from: Fall 2018 \_\_\_\_\_ Spring 2019 \_\_\_\_\_

New Locations Preferred: request 1 of these 3 spaces (if available) # \_\_\_\_\_ # \_\_\_\_\_ # \_\_\_\_\_ Call me: \_\_\_\_\_

**EXHIBITOR AGREES:**

Subject to the terms and conditions on the reverse side of this application and agreement, which Exhibitor has read, understands and has signed on the reverse side of this application and agreement to so indicate, and upon acceptance of this application and agreement by Berg Productions, Inc. ("Management"), Exhibitor agrees to lease from Management the exhibit space to be assigned by management below (the "Space") at the Lane Events Center (the "Building"), as shown on the official show floor plan, for the duration of the Lane County Home Improvement Show (the "Show"), October 11-13, 2019.

Applicant's (Exhibitor) Signature:  \_\_\_\_\_ Date: \_\_\_\_\_

Exhibitor's Authorized Agent's Signature



**Space Below for use by Show Management Only:**

CIS \_\_\_\_\_ CHT \_\_\_\_\_

Contract Accepted by Berg Productions, Inc.: \_\_\_\_\_ Date: \_\_\_\_\_

DBA: Lane County Home Improvement Show

Assigned Exhibit Space # by Management: \_\_\_\_\_ Exhibit Space Size: \_\_\_\_\_

Total Exhibit Space Cost: \$ \_\_\_\_\_ Credit Card Processed for payment In-Full ONLY: \_\_\_\_\_

Application Deposit Received: \$ \_\_\_\_\_ 1<sup>st</sup> Check #: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_

Other Fees Billed: \$ \_\_\_\_\_ Explained: \_\_\_\_\_ Paid: \_\_\_\_\_

Comments: \_\_\_\_\_

Berg Productions, Inc • PO Box 22905, Eugene, OR 97402 Fax: 541-302-6845 info@EugeneHomeShow.com TIN: 93-1024065

Complete, sign BOTH pages, and RETURN to Berg Productions

1 of 2 pages

